



## TEACH Early Childhood® Administration Credential Scholarship Program



The TEACH Early Childhood® Administration Credential Scholarship Program consists of two scholarship models: Model One provides two scholarship options for administrators who are employees of their sponsoring center; Model Two provides a scholarship for administrators who are also owners of their sponsoring center. This information page describes application and program requirements for all Administration Credential Scholarship candidates, as well as additional requirements specific to each model.

### GENERAL CANDIDATE REQUIREMENTS

**To receive a TEACH Scholarship for participation in the Early Childhood Administration Credential Scholarship Program, a Candidate must:**

- Currently hold a position as an administrator in a licensed childcare program, working not less than 30 hours per week;
- Enroll in a maximum of 12 semester credit hours of early childhood and/or early childhood administration curriculum coursework during the two-year scholarship contract period, at a community college with an early childhood curriculum program;
- Attend classes regularly;
- Complete all assigned course work and successfully pass each course with a grade of “C” or better;
- Submit grade reports to Early Years, Inc. after each semester of coursework;
- Submit tuition and book receipts each semester to Early Years, Inc. on a completed Form B to receive reimbursement and course access stipend;
- Notify Early Years, Inc. of additional sources of financial aid.

### ADDITIONAL REQUIREMENTS BY MODEL

	Recipient	Employer	TEACH
Model One – Option 1	Pay 5% for tuition/books per course (12 credit hour max) Remain employed for 1 year at sponsoring facility after contract’s completion	Pay 5% for tuition/books per course (12 credit hour max) Issue \$150 bonus upon completion of credential Provide TEACH with demographic information about the center, upon request, to satisfy reporting requirements to granting agencies Notify TEACH within 10 days of any changes in recipient’s employment status.	Pay 90% for tuition/books per course (12 credit hour max) Issue recipients a course access stipend each semester Issue \$150 bonus upon completion of credential
Model One – Option 2	Pay 5% for tuition/books per course (12 credit hour max) Remain employed for 1 year in the early childhood field after contract’s completion	Pay 5% for tuition/books per course (12 credit hour max) Provide TEACH with demographic information about the center, upon request, to satisfy reporting requirements to granting agencies Notify TEACH within 10 days of any changes in recipient’s employment status.	Pay 90% for tuition/books per course (12 credit hour max) Issue recipients a course access stipend each semester Issue \$150 bonus upon completion of credential
Model Two	Pay 5% for tuition/books per course (12 credit hour max) Maintain operation of sponsoring facility for 1 year after contract’s completion Provide TEACH with demographic information about the center, upon request, to satisfy reporting requirements to granting agencies		Pay 95% for tuition/books per course (12 credit hour max) Issue recipients a course access stipend each semester Issue \$150 bonus upon completion of credential